

LOGISTICS COORDINATION MEETING

MINUTES – 24.06.10

Date: 24 June 2010 – 1000 hours
Location: OCHA Conference Room, OCHA Office, Riyadh, Khartoum
Next Meeting Thurs 29 07 @ 1000, WFP KHT Conf Room; Thurs 26 08 @1000, TBC

1. Action Items

Issue	Responsible	Decided	Timing	Action
Meeting space availability	All	24/06/10	ASAP	Partners are requested to inform if they're able to host the next month's KHT logs coord meeting rotating monthly thru as many partners' offices as possible
UNHAS SOPs	UNJLC	24/06/10	AUG 2010	UNJLC to disseminate UNHAS SOPs following UNHAS revision
UNHAS user needs	UNJLC	24/06/10	Completed	UNJLC to support UNHAS in soliciting UNHAS user needs in Kassala State
Fuel Shortages in Darfur	UNJLC	24/06/10	Completed	A revised UNJLC Darfur Fuel Contingency Planning Snapshot is to be disseminated ASAP
GIS information and standardization	UNJLC/UNOCHA	27/05/10	29/07/10	UNJLC to request IMWG Standardization project representative to provide update at the next KHT Logs Coord Meeting
Sudan infrastructure information in support of GIS project	UNJLC	27/05/10	Completed	UNJLC to contact the National highway authority for information on roads and infrastructure.
UNHAS special flight requests	UNJLC	27/05/10	Completed	UNJLC to review and disseminate information on requesting special flights with UNHAS.
UNHAS medical evacuation procedures	UNHAS	27/05/10	Completed	UNHAS to circulate medical evacuation procedures for Sudan.
Suppliers Contact Lists	All	10 12 09	Ongoing	Organizations requested to provide their suppliers lists to UNJLC.

2. Discuss Previous Action items and approve minutes from 27 05 2010

- Previously completed action items removed. Remainder of minutes approved.

3. UNHAS operational update

- UNHAS related that the existing UNHAS Sudan Operation SOPs remained valid and that the SOP update was expected by end July. The SOPs also contain information on the in-force Darfur medevac procedures.

• Action Point: UNJLC to disseminate revised UNHAS SOPs once available

- In line with UNHAS's commitment to assess user needs, UNHAS requested information on user needs to/from Kassala State, Organisations are requested to send info on UNHAS user needs to UNHAS.Sudan@wfp.org

• Action Point: UNJLC to support UNHAS in soliciting user needs in Kassala State

- UNHAS advised that as of 1 July, the cost of flights between Loki and Juba will be reduced to USD \$100 from USD \$200. This fee reduction also applies to flights between Khartoum and Kadugli.

- UNHAS advised that in addition to regularly scheduled flights, there are four types of flight mission it is available to perform:
 1. Medical evacuation – these flights are provided by request from a registered user agency and require a fit to fly statement signed by a doctor prior to departure.
 2. Security evacuation – these flights are provided if a user agency requests evacuation from UNDSS and UNHAS is tasked to provide the mission.
 3. Full cost recovery – provided under request from a registered user agency, if location is not on regular schedule.
 4. Assessment – provided by request on condition that a) written justification from requesting organization requesting flight including details of upcoming programme in the location provided; b) projection of passenger/cargo figures for next month presented; c) airstrip (HLS) is reopened after rehabilitation works, improved security or seasonal weather conditions.

4. WFP/UNJLC Darfur GIS Mapping Project

- As of 7 July, 23 WFP fleet drivers and 1 NGO driver were trained. A total of 661 km of baseline data were updated, including 250 km from driver assessments and 441 km updated based on data from UNMAO.
- A partner requested more information on the KHT IMWG project currently ongoing to standardise location names in Sudan.
- **Action Point: UNJLC to request IMWG Standardization project to attend and provide update at the next KHT Logs Coord Meeting**

- Partners were encouraged to support UNJLC's efforts by helping to expand its ability to cover all of Darfur in a short time period. UNJLC is looking for support in terms of assessment data, loans of GPS devices and making drivers/staff available for training and assessment missions.

5. Darfur logistics meetings round up

West Darfur Logistics Coordination Meeting – 18 May 2010

► WFP Training on warehousing and security

WFP is developing training on warehousing and warehouse security for Partners / Agencies and information on this training will be shared once finalised. The proposed training covers food and non-food items. Partners were requested to provide WFP with information on the locations where these trainings would need to be conducted.

► Warehouse information and capacities in West Darfur

WFP requested partners to provide information on their W/H locations and capacities before the next meeting. WFP advised the forum that they have 102 Rubhalls across West Darfur.

► AOB:

- UNAMID advised the forum that there is a light airstrip in Forobarang that was being closed due to security reasons.

West Darfur Extra-Ordinary UNHAS User Gp Committee Meeting – 18 May 2010

It was noted that some landing zones did not have wind socks making it difficult for pilots to ascertain the wind direction when approaching the helipad. UNHAS highlighted that although partners could erect flags at the landing zones, it was preferred that each landing zone have a windsock.

OCHA asked if UNHAS was in a position to provide the Partners with windsocks and in addition, if these could be sourced off the local market. UNHAS advised the forum that previously they did issue wind socks to the Partners but have since run out of stock. Regarding the local sourcing, UNHAS reported that windsock is made of special material that has to have the tenacity to hold the wind velocity and the material type was not available on the local market. Procurement

Department was working on importing the windsocks and ETA was stated as some time in August 2010.

North Darfur Logistics Coordination Meeting – 07 June 2010

► Road Access / EJM / Rain

UNJLC requested agencies present especially those working in the EJM for any information on road access to the area.

UNJLC also requested agencies to share information regarding flooded roads/wadis in their operational areas during rainy season. Any such information will be compiled and shared during the next meeting.

► Fuel availability in the field locations

UNJLC requested agencies present for information on fuel availability in their field locations. An agency informed the meeting that a water project that they operate was affected during the periodic shortage of fuel in El Fasher.

South Darfur Logistics Coordination Meeting – 24 May 2010

► SD Suppliers Info

UNJLC to develop an initial list of supplier categories relevant to the Nyala logs community (based on those already produced by UNJLC) with comments to be provided before the next meeting – this was discussed at the meeting and the meeting members provided some good input. Outline document provided.

South Darfur UNHAS User Gp Committee Meeting – 19 June 2010

► UNHAS flight schedule – 19 Jun 2010

a. UNHAS have resumed the heli flight to Kass and Gereida and other destinations East of Nyala, with flights to Sheria, Muhajaria or Ed Daein postponed due to the security situation. Fixed wing flights, are available for El Fasher - UNHAS/UNJLC will keep users updated as the situation changes.

► UNHAS announcements:

The revised dates for the UNHAS SD workshop are: 28 June and 05 July 2010.

Listed below is the agenda for the workshop:

- Area of Operation
- UNHAS Nyala air assets and capacity
- Schedule and special flight
- Dangerous goods on aircraft and cargo procedure
- Booking and canceling procedure (includes go-show)
- Evacuation Procedure
- Focal points responsibilities and Helipads maintenance

6. UNAMID Escorts Guidelines, UNAMID-organised convoys humanitarian partner inclusion

- UNAMID recently released guidelines on how humanitarian partners may request UNAMID escorts. The originating SOPs for the guidelines also provide sensible guidance on humanitarian partners inclusion on UNAMID-organised convoys.
 - Requests for an UNAMID escort are appropriately channelled thru UNOCHA at the field level.
 - Requests to join an UNAMID convoy are appropriately channelled thru UNAMID Humanitarian Affairs Section. Kindly send an email to sudan@unjlc.org or get in touch with a UNJLC field office for more information on UNAMID convoy schedules and inclusion and for information on the sensible rules governing the humanitarian partners inclusion on UNAMID organised convoys.

7. Fuel contingency planning

- Given the recent fuel shortages in South and West Darfur and the commercial market's inability to support fuel demand in the last couple of months, an open discussion was held on partner's fuel contingency planning in Darfur. It was agreed that the most effective contingency planning mitigating against fuel shortages is to ensure that organizations hold a contingency stock of fuel as part of their operational set-up and, or, agreements are put in place to access fuel from partners who may be better positioned to provide contingency stocks. A revised UNJLC Darfur fuel contingency planning doc for 2010 is to be disseminated

• **Action Point: A revised UNJLC Darfur fuel contingency snapshot is to be disseminated ASAP**

8. A.O.B.

- Partners are requested to provide a meeting venue as available for the UNJLC Logs Coord Meeting, the meeting will hopefully rotate thru agencies monthly. The UNJLC Logs Coord meeting is regularly scheduled on the last Thursday of every month at 1000.

Participants:

Name	Organization	E-Mail
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Absent with Apologies

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